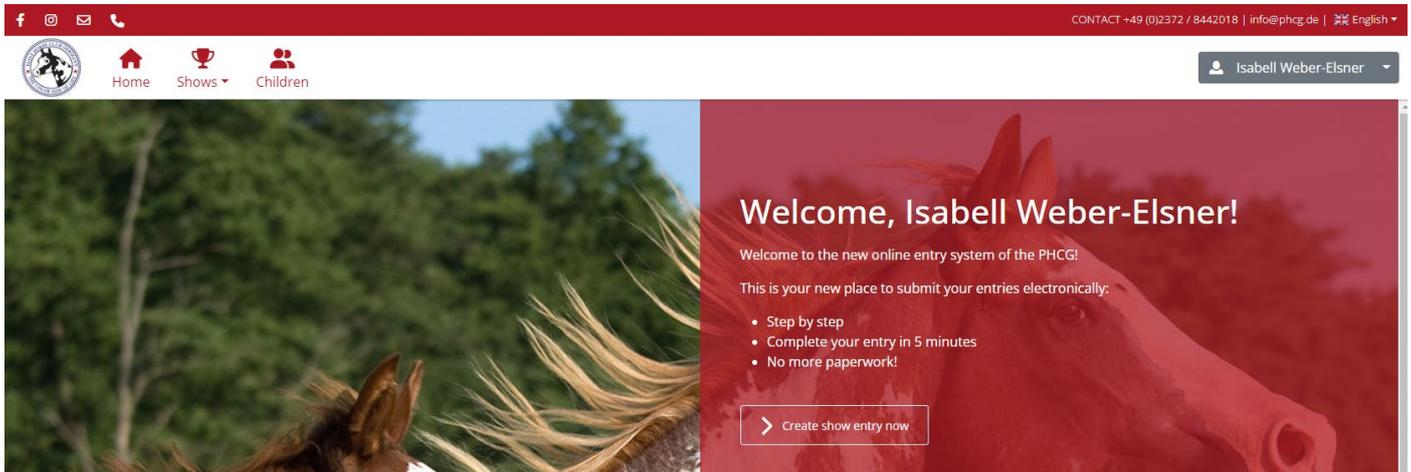


How to do an entry!

First of all you have to log in at <https://nennung.phcg.de/> with the account of the participant. Every participant needs an own account, only children under 16 years of age can be created with their parents/legal guardians.



If you are logged in, you can click on "Create show entry now" .

Next you choose an exhibitor. In most cases you are the only one who has been created. If you have children who should participate, you can select them here.

A screenshot of a "Choose exhibitor" dialog box. The dialog has a title bar with "Choose exhibitor" and a close button (X). Below the title bar is the text "Please choose the exhibitor:" followed by a horizontal line and a dropdown menu. At the bottom of the dialog are two buttons: "Cancel" (grey) and "Accept" (red).

Next you will be shown the shows you can enter. Here you click on the event you want and click on "Next" in the bottom right corner.

Choose show



Beginning	Name	Location	End
24.12.2022	Test - zum ausprobieren		24.12.2022

Cancel Next

Then you will see all the horses already created in the system. You can search for the horse using the empty field under the heading "Name". Parts of the name are also sufficient to narrow down the list.

Choose horse - Isabell Weber-Elsner



Name	Breed	Birth Date
hot		
Hot Intent	Paint Horse Solid	24.05.2013
Rods Hot Chocolate	Paint Horse	12.03.2017
Shot Girl	Paint Horse	27.03.2008
BB Lazy Hotroddin	Paint Horse	20.04.2016
HOT N LOPIN	Paint Horse	24.02.2016
RR Hot N Special	Paint Horse	23.03.2017
Notice Hot Chocolate	Paint Horse	14.04.2018
SQ Hot Shiny Princess	Paint Horse	11.05.2014
Mr Good Hotrod	Paint Horse Solid	19.05.2018
Amazing Hot N Rich	Paint Horse	03.05.2015
Missin Hot Chocolate	Paint Horse	05.05.2009
LC Tecum Hot Rodders	Paint Horse	08.03.2019
SQ Red Hot Potential	Paint Horse	30.04.2017
Sheza Hot Sweet Chip	Paint Horse	21.03.2019
Give Me A Shot	Paint Horse	31.03.2005
DOUBLE HOT SOCKET	Paint Horse	09.03.2010
Only Hot Chocolate	Paint Horse Solid	08.05.2020

Previous Add horse Next

Here you can either click on the selected horse and then on "Next" or, if the horse is not yet created, you can click on "Add horse". Please always check first whether the horse already exists. If the horse exists but is still registered as a stallion although it is already a gelding, please write to us at nennung@phcg.de and do not create the horse again!

However, for the initial creation you need to click the "Add horse" button at the bottom right.

Show Horse

Edit Form

Name	Sex	Transponder or UELN Nbr.	APHA Reg.-Nbr.
<input type="text" value="New"/>	<input type="text" value="Mare"/>	<input type="text" value="DE276123456844"/>	<input type="text" value="999999"/>
Birth Date	Breed		
<input type="text" value="08.05.2010"/>	<input type="text" value="Paint Horse"/>		
Futurity / Maturity			
<input checked="" type="checkbox"/>			

I am aware that later the horse can only be edited or deleted by the administration, and I hereby confirm the correctness of the data.

As already described in detail, you must enter the correct data of the horse here. Please check this again before you tick the box and click "Save". Changes to the horse can only be made by us and you will see in the following entry procedure only classes that fit for this horse.

Now that the exhibitor, show and horse have been selected, you can proceed with the actual entry.

Due to the new livestock traffic regulations we need the stable address and the owner address of your horse. And of course for the APHA the relationship to the owner of the horse.

Owner & Stable - Isabell Weber-Elsner



Stable	
Name	Stable address
<input type="text" value="Stable Smith"/>	<input type="text" value="Road 58"/>
Zip/City	Country
<input type="text" value="5984 Town"/>	<input type="text" value="Czech Republic"/>

Owner	
Relationship to the owner	
Please choose your relationship to the owner of the horse:	
<input type="text" value="Own horse"/>	
Name	Address
<input type="text"/>	<input type="text"/>
Zip/City	Country
<input type="text"/>	<input type="text"/>

Previous

Next

The following relationships are available for selection:

Own horse → in that case the address data is not a mandatory field

unrelated → Coaches, riding partners, friends

Parent

Grandparent

Child

Grandchild

Siblings

Nephew+Niece

Aunt + Uncle

Spouse → also domestic partnership or civil union

Show Lease → please send the Show Lease Certificate by email

Except for "Own horse", the address data of the owner are mandatory fields

With "Next" you will now get to the classes. Here you can click on all the classes you want. Only the classes that match your selected divisions, your age, the color of the horse (Regular/Solid), the gender of the horse and the age of the horse will be displayed. This is why it is so important that your profile and horse data are filled in correctly.

Choose classes - Isabell Weber-Elsner



Division	Class	Description	Entry Fee
<input type="checkbox"/>			
<input type="checkbox"/>	NA	NR1 Novice Amateur Reining All Ages	55,00 €
<input type="checkbox"/>	NA	NRP1 Novice Amateur Ranch Riding	55,00 €
<input type="checkbox"/>	NA	NSH1 Novice Amateur Showmanship	55,00 €
<input type="checkbox"/>	NA	NT1 Novice Amateur Trail All Ages	55,00 €
<input type="checkbox"/>	A	AH1 Amateur Western Horsemanship All Ages	55,00 €
<input type="checkbox"/>	A	AHS1 Amateur Hunt Seat Equitation All Ages	55,00 €
<input type="checkbox"/>	A	ASH1 Amateur Showmanship	55,00 €
<input type="checkbox"/>	NA	NWP1 Novice Amateur Western Pleasure All Ages	55,00 €
<input type="checkbox"/>	O	PWH1 Paid Warm Up Hunter 15.07	15,00 €
<input type="checkbox"/>	O	PWR1 Paid Warm Up Reining 15.07	15,00 €
<input type="checkbox"/>	O	PWP1 Paid Warm Up Pleasure 14.07	15,00 €
<input type="checkbox"/>	O	PWT Paid Warm Up Trail 13.07	15,00 €
<input type="checkbox"/>	O	PWR2 Paid Warm Up Reining 16.07	15,00 €
<input type="checkbox"/>	A	AMH4 Amateur Halter Mares All Ages	55,00 €
<input type="checkbox"/>	A	AOC Amateur Overo Color, 1-Year and Older & All Sexes	55,00 €
<input type="checkbox"/>	O	RRL1 Ranch Rail Pleasure	55,00 €
<input type="checkbox"/>	NA	NBH1 Novice Amateur Hunter Under Saddle All Ages	55,00 €

Previous

Next

In the empty lines below the headings you can enter search terms (e.g. Horsemanship or AH1) and then only the corresponding classes will be displayed. Alternatively you can click on the headline, then it will be sorted alphabetically. Just click on all classes you want to enter. Again, click "Next" to go to the next area.

Since the Office Charge is per horse/rider combination, this point can not be deselected. With the first entry for the horse at this show, the APHA fee is also automatically selected (not here in the example, because we have already recorded a test entry) You can then select boxes, camping, etc.. If there is a number in the quota area, then there is only this certain number. You can see here how many boxes / tack rooms are still bookable. If the quantity stands on "0 " then this position is fully booked.

So that you can book more than one horse in the same stable, we recommend that you select the appropriate number of boxes when you make your first booking. The quantity is preset to 1, but this can be changed. For further entries, please indicate under remarks that the box with horse XY has already been named. Do not select another box here. Please choose this option only if you are sure that the other persons will also enter. Otherwise you are responsible for the costs.

Choose costs - Isabell Weber-Elsner

Show Horse Stable Classes Costs Summary

Quantity	Description	Quota	Entry Fee
<input checked="" type="checkbox"/>	1 Office Charge	-	25,00 €
<input type="checkbox"/>	0 Novice Youth Card 2022	-	15,00 €
<input type="checkbox"/>	0 (Novice-) Amateur Card 2022	-	15,00 €
<input type="checkbox"/>	0 APHA Youth Membership 1 Year	-	25,00 €
<input type="checkbox"/>	0 APHA Membership 1 Year	-	65,00 €
<input checked="" type="checkbox"/>	1 PHCG Mitgliedschaft/Membership	-	90,00 €
<input checked="" type="checkbox"/>	2 Standard Stall I (Horse or Tack)	72	150,00 €
<input type="checkbox"/>	0 Late Entry Fee for each class	-	10,00 €
<input type="checkbox"/>	0 Tack Room XL Stall A	9	190,00 €
<input type="checkbox"/>	0 Tack Room Small Stall A	8	150,00 €
<input checked="" type="checkbox"/>	1 Camping	-	50,00 €
<input type="checkbox"/>	0 Luxury Stall A (Horse or Tack)	88	200,00 €
<input type="checkbox"/>	0 Office Charge Late Entry	-	50,00 €
<input type="checkbox"/>	0 Luxury Stall B (Horse or Tack)	100	200,00 €

Previous
Next

On the last page you will see a summary and you can leave us a comment. With the click on "Send entry with costs" we will receive the entry and you will receive an email as confirmation.

Summary - Isabell Weber-Elsner

Show Horse Stable Classes Costs Summary

Show

Name:

Location:

Beginning: End:

Horse

Name:

APHA Reg.-Nbr.: Birth Date:

Breed:

Stable

Name:

Stable address:

Zip/City:

Country:

Owner

Name:

Address:

Zip/City:

Country:

Classes

Class	Description	Entry Fee
NR1	Novice Amateur Reining All Ages	55,00 €
		55,00 €

Costs

Quantity	Description	Total
1	PHCG Mitgliedschaft/Membership	90,00 €
2	Standard Stall I (Horse or Tack)	300,00 €
1	Camping	50,00 €
1	Office Charge	25,00 €
		465,00 €

Comments

Total **520,00 €**

Previous
Send entry with costs

If, for example, your trainer should also be named on this horse, then he must log in with his account and go through the procedure from the beginning. Only the horse he will not have to create again, but can simply select this. Of course he does not need an additional stall reservation, please enter this only with one entry.

Once the entry has been sent, you can no longer make any changes in the portal. Also single classes can not be renominated here. Please write us then an email under meldestelle@german-paint.de